



City of Ojai  
 Public Works Department  
 408 South Signal Street  
 Ojai, California 93023  
 (805) 646-5581 x200

Permit #: \_\_\_\_\_  
 Issue Date: \_\_\_\_\_  
 Issued By: \_\_\_\_\_

**ANNUAL OUTDOOR DINING PERMIT**  
**APPLICATION**

*(This Section to be Completed by Applicant)*

THE UNDERSIGNED HEREBY APPLIES FOR PERMISSION TO ENCROACH ON THE CITY RIGHT-OF-WAY FOR OUTDOOR DINING PURPOSES. A SITE PLAN WITH DIMENSIONS MUST BE SUBMITTED WITH THIS APPLICATION. AN APPROVED CONDITIONAL USE PERMIT (CUP) FROM THE COMMUNITY DEVELOPMENT DEPARTMENT MUST ACCOMPANY THIS APPLICATION.

Business Name: \_\_\_\_\_

Business Owner: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Business License No.: \_\_\_\_\_

Permit is valid for one (1) calendar year. Initial application will be pro-rated.

Description/Amount of tables, chairs, umbrellas, etc. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I understand that any permit that may be granted as a result of this request may be revoked by the City at any time. In consideration for issuance of this permit, I agree, and by use hereof, my agents, employees, agree to be bound by all of the provisions of Title 7, Chapter 1, of the Ojai Municipal Code, and any special conditions hereon and attached hereto. I further agree to hold the City harmless (Sec. 7-1.105) from any claims, defense and legal costs, judgments for damages, or other relief against the City as a result of acts, or omissions, by me or my representatives, in the performance of any activities permitted here under, whether the condition giving rise to claim or judgment was created in whole, or in part, by me or my representatives.

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

A Certificate of Insurance must accompany this application, naming the City of Ojai as the Additionally Insured. The amount must be not less than \$500,000 combined single limits. (Sec. 7-1.708) Permittee is responsible to provide certificate prior to approval of permit.

Insurance Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Policy Number: \_\_\_\_\_

**PERMIT**

*(This section to be completed by Department of Public works)*

**SPECIAL CONDITIONS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Permission is hereby granted for use of City right-of-way for outdoor dining purposes to the above business owner/ applicant. The business owner/ applicant is subject to the statues, ordinances and conditions described above. Special conditions hereon and attached hereto are made a part hereof by reference.**

By: \_\_\_\_\_  
Public Works Director/ City Engineer

Date: \_\_\_\_\_

**PERMIT FEES**

Issuance fee \$ \_\_\_\_\_

Initial permit fee \$ \_\_\_\_\_

Square footage, first 150 sq. ft. \$ \_\_\_\_\_

Square footage, next 150 sq.ft., (151- 300 sq.ft) \$ \_\_\_\_\_

Additional square footage over 300 sq.ft \$ \_\_\_\_\_

**TOTAL FEES \$ \_\_\_\_\_**

**Current Permit Fees**

\$100 = Permit Issuance fee without ground disturbance.

\$325.00 = Initial permit fee.

\$4 per square foot for the first 150 ft<sup>2</sup> of dining area per square foot

\$2 per square foot for the next 150 ft<sup>2</sup> of dining area per square foot

\$1 per square foot for additional square footage over 300 ft<sup>2</sup>

Annual renewal fee \$85.00 plus square foot fees.

*Outdoor Dining Permits are nontransferable in accordance with Ojai Municipal Code Section 7-1.710.*