



City of Ojai
Community Development Department

Project _____
Received _____
Date _____

PLANNING COMMISSION/ CITY COUNCIL

- Concept Review, Design Review Permit, Conditional Use Permit, Sign/Sign Plan, Lot Line Adjustment, Tentative Parcel/Tract Map, Text Amendment, Zone Change, Variance, Other

OWNER INFORMATION:

Project Address: _____ PROJECT I.D. # _____

Assessor Parcel Number: _____ Zone: _____

DESCRIPTION: _____

Property Owner: _____

Address: _____

Phone: _____ Cell: _____ e-mail: _____

APPLICANT:

Name: _____

Address: _____

Phone: _____ Cell: _____ e-mail: _____

REPRESENTATIVE:

Name: _____

Address: _____

Phone: _____ Cell: _____ e-mail: _____

AFFIDAVIT:

I declare that I am the owner / representative (indicate one) of the property involved in this application and that the information submitted herein is true and correct. I hereby declare under penalty of perjury that the information contained in this application and all attached materials are correct, true and complete. I further declare I understand that prior to determining the project hearing date; the City has 30 days to deem the application complete or incomplete. I acknowledge and agree that the City of Ojai is relying on the accuracy of this information and my representations in order to process this application and that any permits issued by the City may be rescinded if it is determined that the information and materials submitted are not true and correct. I further acknowledge that I may be liable for any costs associated with rescission of such permits, including but not limited to any litigation costs. I will be notified of the meeting date(s) set for the above matter and that I am to appear, either personally or by my representative, at such meetings(s).

Signature of Property Owner Date
Applicant's signature authorizes City staff to enter the property described above for the purposes of inspection.



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TEXT AMENDMENT

MINIMUM SUBMITTAL REQUIREMENTS:

- Completed Application Form Signed by Property Owner or letter-authorizing Representative to sign
- Filing Fee- (Text) Base Fee \$450 + \$225 per hour
- Filing Fee- (Map) Base Fee \$450 + \$225 per hour
- Letter from property owner requesting Zone Change
- Design Review Permit Application
- Assessor’s parcel map of site
- Property Owner (300-foot radius) mailing labels generated by Ventura County GIS Department
- Environmental Study

1. List

Existing Zone(s)	Size	Proposed Zone(s)	Size
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. Indicate approximate amount of square feet or acres of property under existing zoning within vicinity of proposed Zone Change.

3. General Plan designation / Conformance of Zone Change proposal.

4. Text Amendment / Proposed new language in Zoning Ordinance.

